

Glossary

<u>AAD</u>	School of Art, Architecture & Design
<u>Academic Regulations</u>	These regulations explain how London Met courses are structured, and how the University make decisions about student progression through the levels of a course and how the University calculates the final mark and award classification.
ALT	Academic Liaison Tutor. ALT maintains a relationship between the University and the collaborative partners and provides support to the academics in the partner institutions.
<u>APC</u>	Academic Portfolio Committee. APC is a sub-committee of the Academic Board and is responsible for the development and collaborative partnerships i.e. new course proposals, course suspensions, closures and title changes.
<u>APP</u>	Access and Participation Plan. APP set out how higher education providers will improve equality of opportunity for underrepresented groups to access, succeed in and progress from higher education.
<u>AQD</u>	Academic Quality and Development. The department at London Met with responsibility for supporting quality assurance and standards for courses.
Assessment Map	timetable over the year. It shows when an assessment is due to be submitted and the type of assessment the students will be required to undertake.
CCM	Course Committee Meeting. CCMs take place bi-annually and are a platform for monitoring student experience by soliciting good practice and issues with regards to the delivery of the modules, library services and general academic environment and facilities.

Collaborative Partners are required to hold bi-annual course committees with Student Reps. Dates for the meetings should be agreed between the Collaborative Partner and the ALT. Course Committees should be chaired by an appropriate member of staff at the Collaborative Partner institution e.g. Course Leader and a

<u>CEP</u>	annual monitoring key metrics to drive forward action planning and course enhancement.
CLA	This Course Level Agreement is entered into pursuant to and subject to the provisions of the Institutional Memorandum of Agreement entered into between the University and the Partner Institution. The Partner Institution agrees to deliver the Course subject to the terms of the Course Level Agreement and the Institutional Memorandum of Agreement.
CMA	Competition and Markets Authority. CMA is a non-ministerial department of the UK government. CMA works to promote competition for the benefit of consumers, both within and outside the UK.

COD

<u>EE</u>	provisions meet nationally comparable standards and the quality of provision and the student experience is continuously reviewed and improved.
<u>ESFA</u>	The Education and Skills Funding Agency.
<u>ESJ</u>	Education for Social Justice. The ESJ framework is a University strategy which reaffirms its position and commitment to social justice and social mobility.

**Expectations
for Quality**

OPVC	Office of Pro Vice-Chancellor
PASS	Peer-Assisted Student Success. It was primarily aimed at all L4 students but also includes L5 and L6 students in a different format. Its purpose is to boost academic success and cohort bonding of all participants, through access to peer-facilitated small-group sessions.
POM	Partnerships Operational Manual
<u>PR</u>	Periodic Review is the process that provides the University with an opportunity to critically reflect on the performance of a course or subject area, make the case for its continuation, assess its academic health and currency, and, if necessary, to propose and validate changes. Periodic Review applies to all courses at the University and with Collaborative Partnership provision.
<u>PSRB</u>	Professional, Statutory and Regulatory Bodies. PSRBs are a diverse group of organisations that include professional bodies, regulators and those with statutory authority over a profession or a group of professionals.
<u>QAA</u>	Quality Assurance Agency.
Quality Code	This document enables providers to understand what is expected of them and what to expect from each other. It sets out the expectations, core and common practices.
<u>Regulatory Framework</u>	This states how the Office for Students (OfS) intends to perform its various functions, and provides guidance for registered higher education providers on the ongoing conditions of registration.
QAA SBS	QAA Subject Benchmark Statement. It describes the nature of study and the academic standards expected of graduates in specific subject areas.
QM	Quality Manual
RAG	Red, Amber or Green ratings for courses to indicate level of performance.
<u>SBEN</u>	School of the Built Environment

SCDM

School of Computing and Digital Media.

SED

Self-Evaluation Document. A form completed by Course Teams in

